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TO: Erika Peterson, Director of Media Resources  
FROM: Genya O'Gara, Director of Collections, and Stefanie Warlick, Assistant Director for Library Services  
SUBJECT: 2014-2015 Building Task Force Service  
DATE: 07/13/15  
Cc: Jenne Klotz, Director of Library Instruction; Interim Associate Dean for Public Services

Dear Erika,

Thank you for serving on the 2014-15 Building Task Force (BTF). This task force had a particularly challenging charge within a limited timeframe, and your contributions were instrumental in helping us accomplish this work for the organization.

The BTF was responsible for developing a statement of needs for L&ET, gathering and documenting information for the pre-design planning phase, and developing building program recommendations for the expansion and renovation of JMU Libraries. To accomplish this charge the task force examined future trends in higher education for the impact on library spaces and educational technologies, developed a statement of needs that included user perspectives, space utilization, and facility and technology assessment, and delivered recommendations and a final report in June of 2015. This work ultimately culminated in the report, "Reimagining the Academic Library: A Case for the Carrier Library Renovation & Expansion" which will be shared with university administration and advancement.

We want to document the time commitment that was required of members, as well as the importance of this work to the future of L&ET. The groups willingness to spearhead new organizational approaches through the formation of subgroups, such as the Technology Visioning group which you served on, and willingness to serve as ambassadors for JMU during site visits, helped to ensure well-rounded, in-depth, organizational recommendations.

We would also like to note the multiple areas you worked to collect data about, prototype new methods of study, and engage key stakeholder groups. You did this through the distribution of student surveys and your help in facilitating a focus group with the SGA.

Thank you for all that you have done this past year.

With gratitude,

Genya & Stefanie  
Co-chairs, BTF